

Erasmus Mundus Action 2 Lot 2 for the Western Balkans

Project **SIGMA** *Agile*

Critical **S**kills Learning for **I**nnovation, Sustainable **G**rowth,
Mobility and Employ**A**bility
in the Multicultural Environment of the Western Balkans

www.sigma.uw.edu.pl

Online application: **December 1st, 2014 - February 10th, 2015**



Erasmus Mundus

an European Commission Programme

that aims at:

- **Mutual enrichment of societies** by developing qualifications and skills, particularly as regards to the labour market;
- **Promotion of mobility** for students, researchers, academic and administrative staff, including vulnerable groups;
- Contribution towards **the development of human resources and the international cooperation capacity** of HEI's in the participating countries

<http://eacea.ec.europa.eu>

Who is eligible?

Target group 1

Nationals of one of the WB or EU countries registered at one of the partner universities. Applies to: undergraduate, master, doctoral students, post doctorate, academic and administrative staff

Target group 2

Nationals of one of the eligible WB countries registered at a higher education institution not included in the consortium, or having graduated from any higher education institution in the WB. Applies to: master and PhD students, post doctorate and staff.

Target group 3

Nationals of one of the WB countries in particularly vulnerable situations, e.g. for political or social reasons. Applies to: undergraduate, master and doctoral students.

TG 3 Definition by the EC:

Nationals of the third-countries concerned by the geographical lot who are in particularly vulnerable situations, for example for social and political reasons. For example:

- 1) Having a refugee status or asylum beneficiaries (international or according to the national legislation of one of the European recipient countries) or
- 2) It can be proved that they have been the object of unjustified expulsion from university on e.g. racial, ethnic, religious, political, or gender grounds
- 3) They belong to an indigenous population targeted by a specific national policy or IDPs (Internally Displaced Persons).

Who can apply?

- Nationals of the eligible EU or WB countries, belonging to one of the target groups
Note: EU candidates can apply only to the WB partner universities, WB candidates can apply only to the EU partner universities
- Candidates from the Western Balkans **cannot have spent more than 12 months in one of the EU countries in the past 5 years** (*doesn't refer to staff and to TG 3*)
- Applicants **who have already received an Erasmus Mundus scholarship at the same mobility level** are not eligible, except for staff
- At least **1 year of studies** must be completed

University of Warsaw, Poland – Coordinating University

WB Partners:

- University of Montenegro, Montenegro – Joint Coordinator
- University of Shkodra "Luigj Gurakuqi", Albania
- University of Vlora, Albania
- European University of Tirana, Albania
- University of Sarajevo, Bosnia and Herzegovina
- University of Bihać, Bosnia and Herzegovina
- Dzemal Bijedic University of Mostar, Bosnia and Herzegovina
- University of Nis, Serbia
- University of Novi Sad, Serbia
- University for Business and Technology, Kosovo*
- University of Prishtina, Kosovo*

*as defined under UNSCR 1244/99



EU Partners:

SIGMA Partners

- University of Warsaw, Poland
- City University London, UK
- Humboldt University, Berlin, Germany
- Lappeenranta University of Technology, Finland
- Pompeu Fabra University, Barcelona, Spain
- Universidade Nova de Lisboa, Portugal
- University of Milan, Italy
- University of Salzburg, Austria
- University of Twente, ITC, The Netherlands

Associates:

- University St Kliment Ohridski, Bitola, FYR of Macedonia
- University of Tuzla, Bosnia and Herzegovina
- Kosovo Association for Quality
- Kosovo Agency for Advocacy and Development



Project SIGMA: Fully Funded Scholarships

- Travel costs
- Insurance
- Exemption from the tuition fee or tuition fee coverage
- Monthly allowance to cover living expenses:

Undergraduates	1000 EUR
Masters	1000 EUR
Doctorates	1500 EUR
Post-doctorates	1800 EUR
Staff	2500 EUR

SIGMA *Agile*: Duration of Mobility Flows

UG	1 – 2 semesters
Masters	1 – 4 semesters
Doctorates	1 – 6 semesters
Post-Doc's	6 months
Staff	1 month

SIGMA Agile: Planned Mobility Flows

	WB-UE	UE-WB	Total	
UG	29	10	39	(25%)
Masters	37	6	43	(28%)
Doctorates	29	6	35	(22%)
Post-Doc's	9	1	10	(6%)
Staff	21	8	29	(19%)
Total:	125 (80%)	31 (20%)	156	

Balance between the partner universities



Project SIGMA *Agile*: required documents



- Copy of a passport (preferable)/ another ID
- Proof of registration (e.g. certificate, copy of a student ID/ employee ID)
- Transcript of records/ Bachelor/ Master diploma
Students of the last year: information on the programme and the date of expected graduation, issued by the home university
- Language certificate – according to the receiving institution’s requirements
- Proposed Learning Agreement/ Work Plan, at this stage: signed by the applicant
- CV
- Motivation Statement (in case of 2 choices: 2 motivation letters)
- Recommendation letter – obligatory for PhD, Post Doc’s, Staff
- can be issued by the home institution
- Proof of belonging to TG 3 – if relevant
- Translation of the documents that are not in English, verified by the home University (except for passport and ID)

Optional documents: honours, awards, internship/work certificates, recommendation letters, proof of disability - if relevant, etc.



Project SIGMA *Agile*: How to apply?



- Open, totally online application process
- Read instructions on the project website: www.sigma.uw.edu.pl
- Make sure you are eligible and decide which target group you belong to
- Check the offers and decide which university you will be applying to
– you have 2 choices
- Make sure that you fulfill language and other requirements of this university
- Collect the required documents, prepare learning Agreement/ Work Plan, write a good motivation statement
- Create an account
- Fill out the application form
- Upload the required documents (JPG, PDF, PNG only; up to 3 MB)
- Submit the application - make sure that you have received a confirmation by e-mail
- If you have questions, contact SIGMA Team: sigma@uw.edu.pl

Project SIGMA *Agile*: After you apply

- All applicants are checked for eligibility
- TG 1 applications are validated by the home university
- Applications are assessed by the receiving departments, and then, each university prepares ranking lists
- Project SIGMA *Agile* Selection Committee selects approx. 156 scholarship holders, striving at a balance
- Nominations are sent by e-mail in May 2015
- Additional documents may be requested by the receiving universities

Selection Criteria

- Academic Merits and other achievements
- Motivation
- LA/ Work Plan
- Language competency
- For higher level applicants (PostDoc's and Staff): matching of the academic activities



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GOOD LUCK!

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